

The structure and mechanism for Internal Quality Assurance

The quality Assurance is maintained by the Quality assurance cell. The cell monitors the academic activities, co-curricular and extra-curricular activities of students, CDE programs and awareness programs of the institution. The cell also organizes feedback from parents, students and patients and report to the Principal which is then discussed with the Management.

Internal Quality assurance cell was started recently to enhance the quality of education of the college, and framed policies to monitor and review the activities of the college. Many committees were created to monitor the quality of work done in the College & Hospital. The various committee include anti ragging committee, Gender harassment committee, Student and staff grievances committee, Dental Education unit, Bio safety committee, out reach committee, sports and cultural committee, library committee, purchase and maintenance committee, students, patients and parent feedback committee. The committees meet regularly and collect data and provide information and advice for improvement. The cell collects feedback from all stakeholders. The IQAC conducts two meetings in a year to monitor and review the information received. A report is prepared and is sent to the Principal and academic council to review the progress.

The unit collects detailed reports about all the programs organized by the department and document them. They also collect students participation and prepare the winners list for all inter collegiate competitions.

The inception of IQAC has made possible the progressions in

- Motivating the staff to introduce newer methods of teaching and evaluation.
- Undertake research activities and pursue PhD.
- To organize guest lectures, seminars, workshops etc.
- To organize and participate in faculty development programs.
- Training programs to increase the level of opportunity of employment of students.

The academic audit is conducted by the DEU and the results of the academic audit has resulted in

- Improved attendance of students and compensatory and remedial classes conducted, and better pass percentage.
- Special attention to slow learners.
- Increased paper and poster presentation in conferences with better quality and improved results.
- Increased research by staff and students

All the committees function efficiently and improve the quality of patient and student care. The departments send a monthly report on academic, clinical and administrative matters, which is reviewed and action taken. These are reviewed by the academic council and suggestions given for improvement. Internal exam results are reviewed by the departments and forwarded to the principal at the end of every academic year. After every academic year the university results are analysed and depending on the academic audit departments lagging behind in their academic performance are suitably advised .Similarly, after admissions the details of students admitted and their performance in the qualifying exams are analyzed to show the preference of the college among public.

QUALITY POLICY

The Management and academic leadership of the Institution do hereby give performance assurance to all stakeholders viz, parents, students, employers and community our commitment and dedication to build into our policy of continual quality improvement by establishing and implementing mechanisms and modalities for ensuring accountability at all levels, transparency in procedures and access to information.

QUALITY ASSURANCE CELL

The Quality Assurance Cell was established by the College on 1st February 2015 being with the primary objective of quality enhancement, sustenance and innovation. Since quality enhancement is a continuous process, the prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institution. It has made all towards promoting its holistic academic excellence.

Functions of the IQAC are:

- Development and application of quality parameters for various academic and administrative activities of the college;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty training to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, peers, alumni, parents, patients and other stakeholders on quality-related institutional processes;
- Organization of inter and intra institutional workshops, seminars on academic enhancement and social related themes and promotion of quality circles;
- Documentation of the various programmes/activities; Development and maintenance of institutional database for the purpose of maintaining /enhancing the institutional quality;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

The composition of the IQAC (The current membership of IQAC will be valid for two years effective from February 2017).

NAME OF THE MEMBER	DESIGNATION
Ex-officio Chairperson Dr. Chitraa R Chandran	Principal
Co-ordinator Dr Jacob Philip Dr Juala Catherine	Member Member
Senior Administrative Officers	
Dr. C J Venkatakrishnan	Vice-Principal
Dr. S. Balagopal	Vice-Principal
Department Co-ordinators	
Dr. Bhuvanewari	Member
Dr. N Balaji	Member
Dr. Defina Lovelina	Member
Dr. Jayaprakash	Member
Dr. Job Jacob Anison	Member
Dr. Rathinavel Pandian	Member
Dr. Vandhana James	Member
Dr. Jai Santhosh Manikandan	Member
Mr. Selvakumar	Member
Mrs. Jacqiline Robbins	Member
Management Representative	
Mr. Manikandan	Member